AGENDA
Special General Board Meeting
Broad Retreat
Reunión Especial General de la Mesa Directiva

MacArthur Park
2230 W 6th Street
Community Room,
2nd Floor
Los Angeles, CA 90057

Tuesday, April 23, 2019
6:30 pm – 8:30 pm

The City’s Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

1. Call to Order and Commission roll call (1 minute)

2. Community /Government Reports & Announcements:
   a. LA City Council District Representative
   b. LAPD Senior Leads
   c. Government Departments/Agencies, including Dept. of Neighborhood Empowerment.
   d. Community Organizations

3. Discussion and possible motion to fill vacancies to the Westlake North Neighborhood Council in accordance with the WSNC Bylaws, Article V, Section 6: Vacancies.
   a. The available seats to be filled are:
      3.a.1. Community Based Stakeholder – 1 Seat
      3.a.2. At-Large Stakeholder – 1 Seat

4. Discussion and possible motion to appoint the Executive Officers of the Westlake South Neighborhood Council in accordance with Article VI, Section 3 and 4. The Officers shall serve one (1) year terms and serve at the pleasure of the Board. Officer positions are:
a. President
b. Vice-President
c. Secretary
d. Treasurer

5. Discussion and possible motion to appoint a board member to serve as 2nd Signatory. This is a Financial Officer position and is required to complete the Office of the City Clerk Funding Division’s live training.

6. Discussion and possible motion to appoint a board member to serve as the WSNC purchase card holder. Card holder is responsible for making all approved purchases of the WSNC. This is a Financial Officer position and is required to complete the Office of the City Clerk Funding Division’s live training.

7. Discussion and possible motion to appoint a board member to serve as Alternate Signatory. This position will sign all funding documents in the absence of the Treasurer or 2nd Signatory. This is a Financial Officer position and is required to complete the Office of the City Clerk Funding Division’s live training.

8. Discussion and possible action to select a Saturday for a WSNC Board Retreat for required board member training and strategic planning and up to $750.00 for refreshments and retreat supplies.

9. Discussion and possible motion to approve up to $1,000.00 on WSNC branded swag and outreach materials. Swag would be given at WSNC outreach events which will help establish the WSNC identity. Items to be considered are:

   a. Acrylic brochure holders – Outreach
   b. Name badges
   c. Outreach supplies

10. Discussion and possible motion to approve a date to host the WSNC Community Engagement Forum to be facilitated by Gabriel Kahan, Sense.LA. Forum is based on the leading-edge MIT methodology which helps to create new thinking and increase community participation at Neighborhood Council meetings. Forum requires up to $700.00 for outreach materials, forum supplies, and food for participants.

11. Adjournment / Cierre
PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a “Speaker Card” to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

POSTING: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: www.wsncla.org.com, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please download from our website. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm.

AMERICANS WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting WSNC Secretary at (213) 978-1551.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the WSNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WSNC Bylaws. The Bylaws are available at our Board meetings and our website www.wsncla.org.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code Section 4957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be reviewed at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact NC Support at 213- 978-1551 or via e-mail at: NCSupport@lacity.org.

RECORDING MEETINGS: Note that Board meetings may be sound and/or video recorded for backup to Minutes.